

**Board of Public Works and Safety
Regular Meeting Minutes
July 21, 2014**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Fire Chief John Henderson, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, Community Development Director Krista Linke, City Engineer Travis Underhill, Street Supervisor Andy Duckworth, Clerk Treasurer Janet Alexander, Records Clerk Kristi Bruther, and City Attorney Lynnette Gray were also in attendance.

Mayor McGuinness led the Pledge of Allegiance.

Public Comments

Dr. Paul Janis, the owner of a business located at 950 W. Jefferson Street, came forward to inform the Board about drainage issues he is experiencing at his office building which he believes are due to INDOT road work that took place last summer along Jefferson Street near his business. When it rains, the basement floods which did not happen before the road work was done. To address the problem he installed a sump pump which has helped but he has also noted that along the side of his building in an area where water comes through the concrete block there is ground erosion occurring. Mayor McGuinness responded by confirming that city officials have visited the business including sewer utility employees and City Engineer Underhill. Mr. Underhill recommended that Dr. Janis cap two of the drains in the basement maintaining only one for the sump pump. He also recommended the property owner disconnect the roof spout drains. A discussion was held. City Attorney Gray explained that at this time there are not any city related damages than can be identified therefore there is nothing else that the city can do to help Dr. Janis with his drainage problem.

Consent Agenda

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held July 7, 2014
2. Board of Works Claims.
 - #071214 Sewer Utility Utilities claims in the amount of \$187.98
 - #071114 BOW Utility claims in the amount of \$133,024.57
 - Payroll in the amount of \$367,338.73
 - Payroll Missed Overtime in the amount of \$1,440.98
 - Payroll Missed Certification Pay in the amount of \$800.00
 - #072114 BOW General Obligations in the amount of \$116,430.74
 - #072014 Sewer Utility General Obligations in the amount of \$3,640.75
 - #071914 Sewer Utility Utilities in the amount of \$22,337.78
 - #071814 BOW Utilities in the amount of \$150,304.02
 - #071614 RDC Utilities in the amount of \$106.57

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. The motion carried.

Old Business

Approval of Water Street, Monroe Street, Home Avenue Improvement Project Contract
City Attorney Gray presented the Dave O'Mara agreement in the amount of \$798,300.00 for approval and signatures. Mr. Swinehamer made a motion to approve the contract with O'Mara Construction as presented, seconded by Mr. Barnett. A voice vote was taken with all members stating Aye. The motion carried and the contracts were signed.

New Business

Street Closures for Blake Dickus Car Show-Cruise In - East/West Court St. and North Main Street

Discover Downtown Franklin Director Tara Payne appeared before the Board to request street closures for the Blake Dickus Car Show/Cruise In on August 8, 2014 from 4:30 p.m. to 9:00 p.m. The street closures include East and West Court Street and North Main Street. Mr. Barnett, made a motion to approve the street closures as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. The motion carried.

Request for Noise Variance for Blake Dickus Concert/Car Show at Franklin Community Middle School

Discover Downtown Franklin Director Tara Payne appeared before the Board to request a noise variance for the Blake Dickus concert/car show at the Franklin Community Middle School on Friday, August 8 until 9:30 p.m. Mayor McGuinness made a motion to approve the noise variance as presented, seconded by Mr. Barnett. A voice vote was taken with all members stating Aye. The motion carried.

RAMS Motorcycle Ride - Request for Police Assistance

Mr. David Zachary appeared before the Board to request police assistance for the 7th Annual RAMS Motorcycle Ride August 2, 2014. Police Chief O'Sullivan commented that the number of requests for police assistance during motorcycle rides has significantly increased and has become a concern for the department. He stated that he is okay with approval for this motorcycle ride, but that moving forward there should be additional restrictions placed on the approval, such as no stops at establishments that sell alcohol and payment for the overtime incurred by the department. Mr. Swinehamer, made a motion to approve the request for the police assistance during the RAMS Motorcycle Ride as presented, seconded by Mr. Barnett. A voice vote was taken with all members stating Aye. The motion carried.

North Main Street Phase 1 Change Order #14, #15, & #16

Mr. Adam Koontz with the Indiana Department of Transportation appeared before the Board to request approval of Change Orders #14, #15, and #16 on the North Main Street Phase 1 project which has been completed. City Attorney Gray explained that these change orders meet statutory guidelines and are eligible to be approved tonight. The total of the change orders is less than 1% of the original contract amount. Mr. Underhill said that there would be no additional requests for

change orders on the North Main Street Phase 1 Project. Mr. Barnett, made a motion to approve change orders #14, #15, and #16 as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. The motion carried.

IHCD Facade Grant Change Order #1

City Engineer Underhill presented the Indiana Housing and Community Development (IHCD) Façade Grant Change Order #1 in the amount of \$2,313.00. Mr. Barnett, made a motion to approve Change Order #1 as presented and authorized the City Engineer to sign the documents, seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. The motion carried.

Heritage, Section 5 (PC2014-08) Acceptance and Execution of Earthwork & Paving Inspection Service Agreement and Storm & Sanitary Sewer Inspection Agreement

Senior Planner Myers appeared before the Board to request acceptance and execution of the Earthwork & Paving Inspection Service Agreement and Storm & Sanitary Sewer Inspection Agreement. Mr. Barnett made a motion to approve the agreements as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. The motion carried.

Heritage, Section 5 (PC 2014-08) Approval and Execution of Platover Easements

Senior Planner Myers appeared before the Board to request approval and execution of the platover easements for Heritage, Section 5. Mr. Barnett, made a motion to approve the platover easements as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. The motion carried.

Other Business

Request for Handicap Parking Signs at 298 West Street

Ms. Debra Gahimer a resident of 298 West Street, appeared before the Board to request a handicap parking sign be placed in the City easement in front of her home so that she and her husband could park in front and enter their front door. A discussion was held. City Senior Planner Myers was asked to explain possible zoning ordinance violations. Board members requested that the matter be tabled to allow time for the Street Department to review the request. Mayor McGuinness made a motion to table the request until the August 4, 2014 meeting, seconded by Mr. Barnett. A voice vote was taken with all members stating Aye. The matter was tabled.

Request to Hire 2 Fire Fighters

Chief Henderson recognized the Franklin Fire Fighters for their efforts to organize the annual softball tournament which will be held August 16, 2014. He also announced a Water Rescue and Safety Day on July 26, 2014 which will be held at the Franklin Aquatics Center.

Chief Henderson requested permission to fill two vacant firefighter positions within the department. He explained that there is a merit list in place. Mr. Barnett made a motion to approve the filling of two vacant positions as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. The motion carried.

Approval for Planned Public Education Event on August 9th

Chief Henderson requested permission to host a public education event on August 9, 2014 at 8:30 a.m. until 1:00 p.m. at Station 22. They will provide coffee and donuts in the morning starting at 8:30 a.m. and chili at 12:00 noon. Mr. Swinehamer made a motion to approve the

event as presented, seconded by Mr. Barnett. A voice vote was taken with all members stating Aye. The motion carried.

Parks Superintendent Orner requested permission to host the Crop Walk on Sunday, October 5, 2014. Mayor McGuinness made a motion to approve the request, seconded by Mr. Barnett. A voice vote was taken with all members stating Aye. The motion carried.

Department Reports / Staff Reports

City Engineer Underhill provided an update on the opening of the round-about on Main Street. He explained that there is an informational meeting being held on July 30, 2014 at 6:30 p.m. at City Hall.

City Engineer Underhill invited the members and public to an informal public informational meeting on August 12th at 6:30 p.m. at Beeson Hall. Crossroad Engineering will provide an update on the design of US 44 Corridor.

Clerk-Treasurer Janet Alexander reminded department heads that the city auction is August 13, 2014 at Franklin Police Department at 10:00 a.m.

Mayor McGuinness announced that the 10-year old Franklin Little League Baseball Team will be competing this week in the State tournament. He wished them good luck.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 6:14 p.m.

Respectfully submitted,

Janet P. Alexander, Clerk-Treasurer
Enrolled: 7/30/14

Joseph McGuinness, Mayor

Attest:

Janet P. Alexander, Clerk-Treasurer